

HOBSONS BAY COMMUNITY FUND COMMUNITY SUPPORT GRANTS FUNDING GUIDELINES 2024

GRANT PROGRAM AIMS & PURPOSE

Hobsons Bay Community Fund (HBCF) is a perpetual philanthropic fund established to benefit and strengthen the community of Hobsons Bay for present and future generations. Community Support Grants aim to promote a fair, inclusive and vibrant community and promote social inclusion with fair and equitable access to community participation.

Grant applications of between \$500 and \$10,000 will be considered with needs aligning with but not limited to one or more of the categories below.

Access to food and housing security

Equal opportunities for youth in education & employment

Emergency aid

Culturally & Linguistically Diverse (CALD) groups

Refugees and Asylum Seekers

Those with a physical or intellectual disability

Socially marginalised cohorts

Physical/mental health and wellbeing

Positive ageing

A sustainable environment

Arts and culture-based

FUNDING AMOUNTS

A total pool of approximately \$50,000 will be made available for the 2024 HBCF Community Support Grants, with grants available from \$500 up to \$10,000. All applications over \$5,000 should first be discussed with a member of the HBCF Grants sub committee.

TIMELINES

Timeframes are outlined below:

- First round applications open: Monday, 15 April 2024 and close Sunday, 30 June 2024
- Second round applications open: Thursday 15 August, 2024 and close Thursday 31 October, 2024, or earlier if funds are exhausted

Outcomes of grant applications will be notified within two weeks of the closing dates. Successful grant funds will be released following this date. All projects are due to be completed by 30 December 2025.

ELIGIBILITY: WHO CAN APPLY?

- Any non-profit, club, group, organisation, community centre, neighbourhood house school and other organisations or groups delivering services or programs within Hobsons Bay.
- Any community group or organisation that is Incorporated (registered under the Incorporations Act) or has the application supported under an Auspice arrangement. Please click [here](#) for more information on Auspice arrangements.
- Accepting grant applications from for-profit organisations are not generally within our guidelines, but if a for-profit body is seeking to deliver a charitable project or program, for example in partnership with a not-for-profit or community group, please contact the HBCF Grants Sub-Committee here to discuss the project before applying.
- Community initiatives require the majority of participants to come from Hobsons Bay.
- Sporting Clubs – applications from sporting clubs will only be considered if the sporting activity is done as an integral part of, or is incidental to, a charitable purpose. Please click [here](#) to read more about the criteria specific to sporting clubs.

ELIGIBILITY: WHO CAN'T APPLY?

- Individuals
- Organisations or groups that deliver projects or programs outside of Hobsons Bay
- Applications from sporting clubs that do not have a charitable purpose. Please click [here](#) to read more about the criteria specific to sporting clubs
- Proposals that would require operating or recurring costs (i.e. wages, utilities, rent, administrative costs, funds for investment or debt servicing etc)
- Capital projects
- General fundraising campaigns or annual appeals
- Proposals with more appropriate alternative funding sources (i.e. fees, sponsorship, service agreements etc), Council or government
- Organisations that have previously received a grant from the HBCF and have not provided a satisfactory Acquittal Report.

FUNDING CONDITIONS, REQUIREMENTS & INFORMATION

- If your application is successful, you will be required to provide the HBCF with a progress report on your project outcomes within the 12-month grant period.
- If your application is successful, an authorised representative from your group/organisation will be contacted by the Australian Community Foundation (ACF) to complete an Electronic Funds Transfer authorisation form.
- The ACF will provide approved recipients with a letter of offer and once returned, will pay grant monies.

HOW TO APPLY

Click [here](#) to download the online Application Form.

ASSESSMENT PROCESS

The assessment process for applications to the HBCF grants program includes:

- Eligibility check
- Assessment and recommendation
- Review panel

ASSESSMENT CRITERIA

In assessing funding applications, the HBCF Grants Sub-Committee will consider adequate dispersion and diversity of proposals both geographically and across cohorts within Hobsons Bay.

GRANT SUPPORT

For further information, or to discuss an idea or opportunity, please email the HBCF Grants Sub-Committee here grants@hbcommunityfund.org.au

Resources to assist groups with preparing a grant application can be found [here](#).